



## Expanding Horizons Institute 2023 Application Part II

This completed application, including all required submissions, must be received by **1/31/2024** to be considered.

Name: \_\_\_\_\_ School: \_\_\_\_\_

Email: \_\_\_\_\_ Grade: \_\_\_\_\_

1. **Attendance** - Are you able to attend all mandatory seminars and internship dates?  Yes  No
2. **Work Experience** - List any paying jobs you have had, if any. Babysitting or tutoring your siblings or relatives counts. Work experience is not required to be accepted into the program.

Employer (Organization/Company)	Your Position/Title	Dates you worked
Duties/Responsibilities:		
Duties/Responsibilities:		

3. **Skills/Abilities** - List some of your skills and abilities (include languages, software programs, typing skills, coding, etc.):

4. **Activities** - List any extracurricular activities that you have been involved in. Include your involvement with sports, clubs, and any leadership positions you have held. Non-school activities count too.

Name of Activity	Years of Participation	Awards and Recognition

5. **Volunteer Experience** - List any volunteer work in which you have participated.

Organization	Your Position/Title	Dates of Volunteer Work
Duties/Responsibilities:		
Duties/Responsibilities:		

6. **Interests** - List some of your interests (i.e., sports, coding, photography, poetry, arts, etc.):

7. **Letters of Recommendation** - Two letters of recommendation are required. Letters should be from a teacher, school counselor, principal, or other school administrator (must be on official school letterhead). Recommendations from friends or family members will not be accepted. The letters should describe why you are qualified to participate in the Expanding Horizons Institute. Recommenders can email the letter **as an attachment** to [sean-michael@crf-usa.org](mailto:sean-michael@crf-usa.org).
8. **Getting to Know You** – Respond to ONE of the following questions. Must be typed and a minimum of one page. Enclose your response with the application.
- Some students have a background, identity, interest, or talent that is so meaningful they believe their application would be incomplete without it. If this sounds like you, then please share your story.
  - The lessons we take from obstacles we encounter can be fundamental to later success. Recount a time when you faced a challenge, setback, or failure. How did it affect you, and what did you learn from the experience?
  - Reflect on a time when you questioned or challenged a belief or idea. What prompted your thinking? What was the outcome?
  - Describe a problem you've solved or a problem you'd like to solve. It can be an intellectual challenge, a research query, an ethical dilemma - anything that is of personal importance, no matter the scale. Explain its significance to you and what steps you took or could be taken to identify a solution.
  - Describe a topic, idea, or concept you find so engaging that it makes you lose all track of time. Why does it captivate you? What or who do you turn to when you want to learn more?
9. **Unofficial Transcripts** – Submit a copy of your unofficial transcript with the application. You can request it from your school counselor, but it may take a few days for you to receive it.
10. **Student Signature** – Read the statement below and sign.

**I certify that all the information provided is complete and accurate to the best of my knowledge.**

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Student Signature

Printed Name

Date

## Applicant Checklist

Complete and submit everything listed below via email or regular mail by **January 31, 2024**.

- Application Part II** – this application must be completed and include the following:
  - Two letters of recommendation (see item #7 above).
  - Getting to Know You (see item #8 above).
  - Unofficial transcript (see item #9 above).
- Parent/Legal Guardian Agreement Form** - must be signed by a parent or legal guardian.

E-mail the above to:

[sean-michael@teachdemocracy.org](mailto:sean-michael@teachdemocracy.org) or [daisy@teachdemocracy.org](mailto:daisy@teachdemocracy.org)

Or mail the above to the address below:

**Teach Democracy/Expanding Horizons Institute**  
601 S. Kingsley Drive, Los Angeles, CA 90005

Any questions, contact:

Sean-Michael Ramirez at (213) 316-2109 or [sean-michael@teachdemocracy.org](mailto:sean-michael@teachdemocracy.org)  
Daisy Alonso at (213) 316-2127 or [daisy@teachdemocracy.org](mailto:daisy@teachdemocracy.org)