



# CALIFORNIA MOCK TRIAL PROGRAM

## OBSERVER FORM

Each team participating in CRF's Mock Trial Program is required to designate an **ADULT** to serve as official Courtroom Observer. No one should move items until an observer has recorded or taken a picture of the courtroom. The general rule is that nothing in the courtroom should be touched or moved by Mock Trial participants.

The Observer's responsibilities include:

- Checking the status of the courtroom before and after each trial to ensure that all furniture and courtroom items are replaced to their original positions and conditions; and
- Watching for proper treatment of courtroom by participants and spectators during the trial.

The Observer's responsibilities DO NOT include watching for rule or procedural violations.

The OFFICIAL Courtroom Observer will be from the **DEFENSE** team and must complete the following checklist and return it to either the presider or CRF staff at the end of every trial. However, we do recommend an unofficial observer adult from the prosecution team.

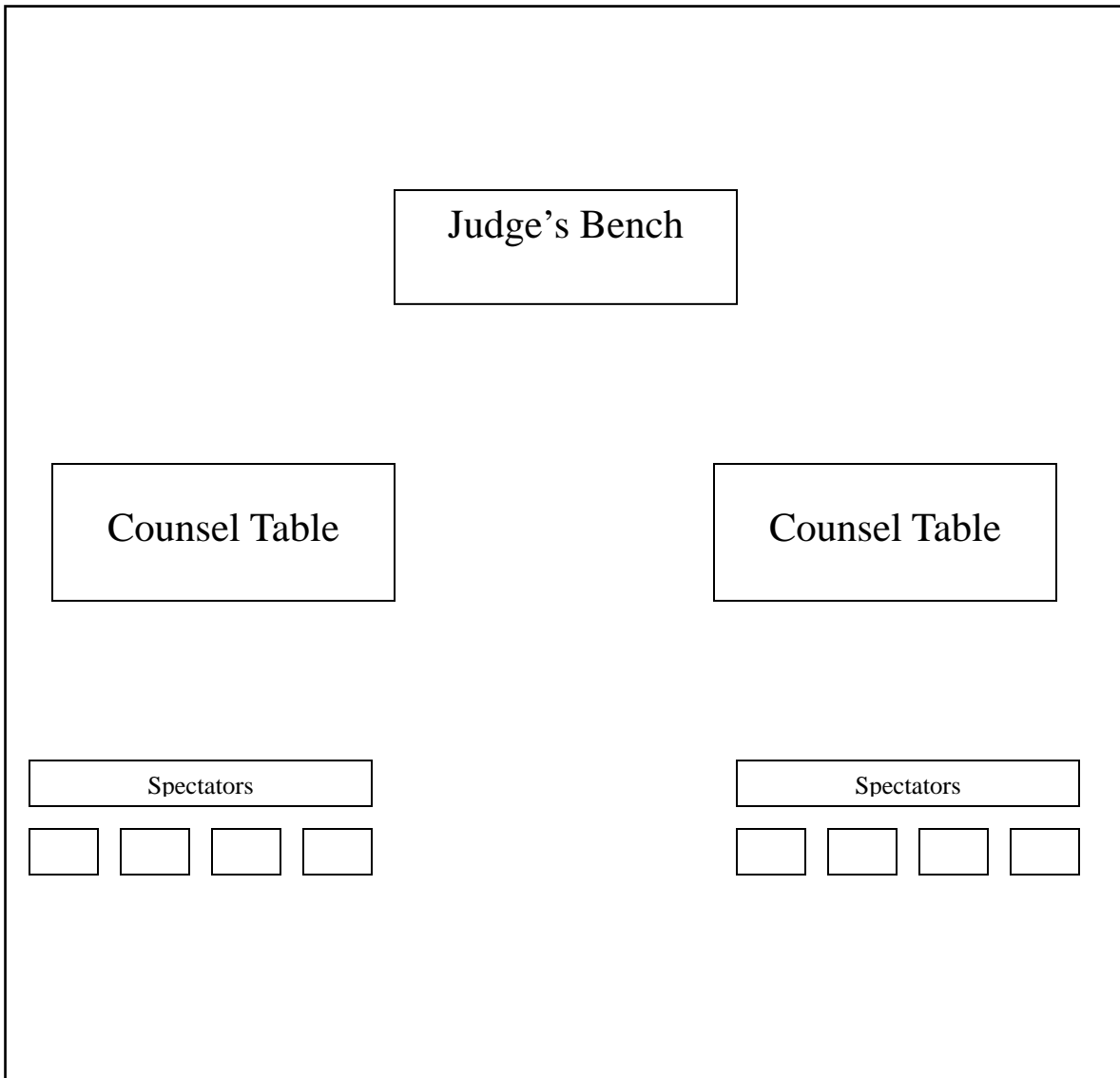
<b>CHECKLIST</b>		
COURTROOM # _____	ROUND # _____	PROSECUTION CODE _____ DEFENSE CODE _____
NUMBER OF CHAIRS IN COURTROOM _____		
THERE ARE PAPERS/NOTEBOOKS IN THE JURY BOX. (If yes, the papers cannot be touched.)	YES	NO
ITEMS WERE MOVED OR REMOVED FROM THE CLERK'S DESK.	YES	NO
ITEMS WERE MOVED FROM THE COURTROOM.	YES	NO
CHALKBOARDS WERE ERASED.	YES	NO
ALL TRASH WAS PICKED UP AND REMOVED FROM THE COURTROOM.	<input type="checkbox"/>	
ALL FURNITURE (CHAIRS, EASELS, ETC.) THAT WAS MOVED WAS REPLACED TO ITS ORIGINAL LOCATION.	<input type="checkbox"/>	
COMMENTS: _____		
_____		

I, \_\_\_\_\_, the Official Courtroom Observer for TEAM # \_\_\_\_\_  
(NAME OF OBSERVER)

hereby certify that the above information is accurate and true.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

# Courtroom Diagram



**Notes:**

\*You can take photos of the courtroom before teams enter so you know how things were placed or you can use the diagram below to make notes of where chairs, easels, or other items are arranged in the courtroom.