

Team coaches must have an account in Tabroom to register their team members. All teams must complete the steps below by October 4th.

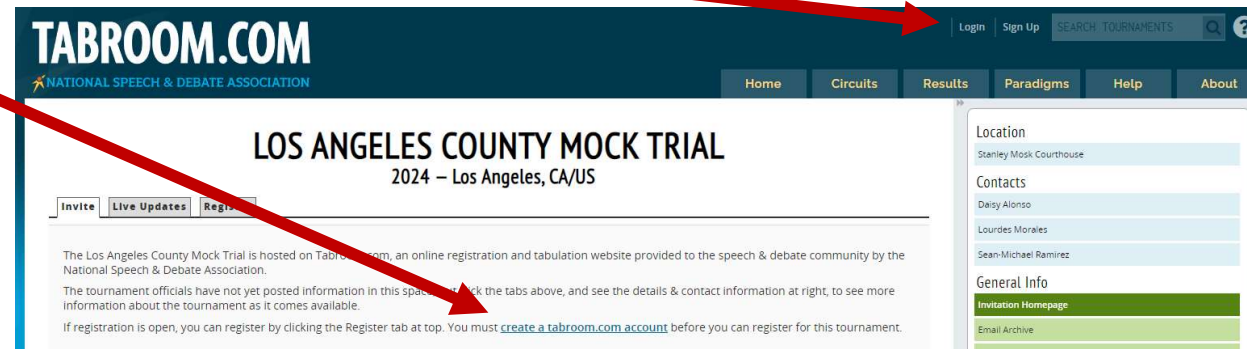
STEP ONE: Go to <http://losangelesmt.tabroom.com>.

Have a Tabroom account?

- Click “Log In” at the top right corner of the page and login.
- Skip to STEP THREE.

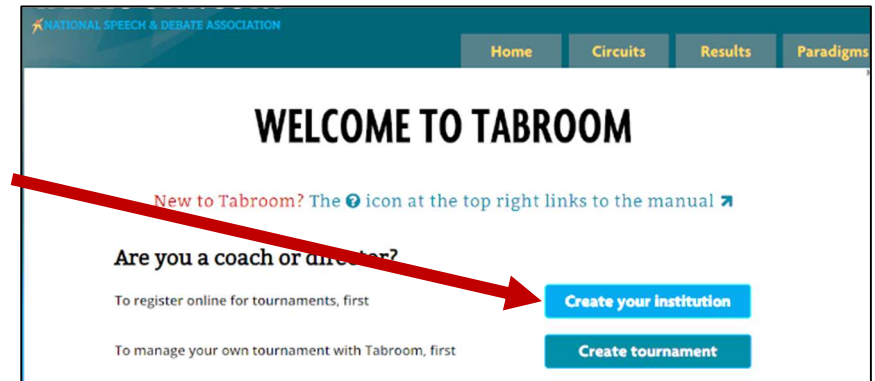
Do not have an account? Create one:

- Click on “Create a Tabroom Account” in the middle of the page.
- Fill out the information underneath the “Non-NSDA Members” heading. A phone number is required in case we need to reach you during the competition.
- You will receive an email from Tabroom.com with a verification code, to the email provided, to complete your Tabroom account. Once you complete STEP ONE go to STEP TWO.



STEP TWO: Create your school.

- Select “Create Your Institution”.
- Fill out the requested information about your school. A full address or the requested NCES/CEEB numbers are not mandatory; the most important bits are the name of the school and the state.



CEEB (College Entrance Examination Board) number

IPEDS Number (US College/Universities - optional)

You confirm this is not a duplicate program:

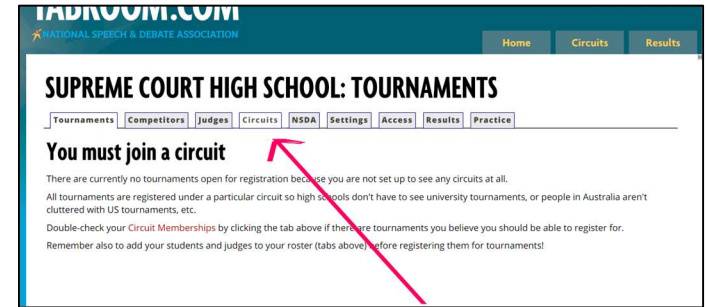
[Save School Info](#)

Note: If your school also has a speech & debate program, it may ask you to confirm that you mean to create a new program instead of gaining access to the existing school account. That's in place so that if a debate coach leaves, we can give the new coach access to the program history instead of creating a new one. However, for your purposes, scroll to the bottom of the page select “You confirm this is not a duplicate program” and hit “Save School”.

STEP THREE: Join the circuit.

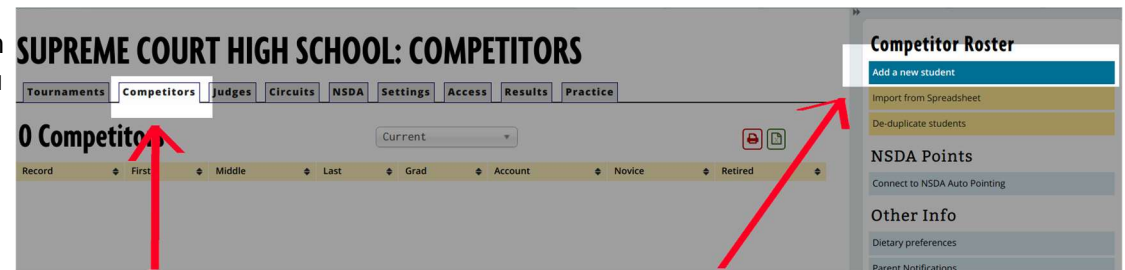
Tabroom tournaments/programs are organized into “circuits.” That helps you to see only the Mock Trial competition offerings relevant to your program, without having to wade through hundreds of other tournaments across the country.

- Select the CA Mock Trial circuit. Then click join.
- Click CA Mock Trial and select the Los Angeles County Mock Trial circuit.
- Click on “Register”.



STEP FOUR: Enter the team roster.

- Click the ‘house’ icon at the top right corner.
- Click the “Competitors” tab.
- Click on “Add a new student” on the top right.
- Fill in the students’ first and last name and graduation year at a minimum; the graduation year will allow you to skip this step for the student in future years. The other demographic information is optional.
- Then, hit Save Student Info and the system will allow you to enter another student.
- Once you finish you should have a complete roster of your student competitors. Go to STEP FIVE.



STEP FIVE: Enter the competition.

- Click the “Tournaments” tab and select the Los Angeles County Mock Trial.
- Then select the “Entries” tab. Here, enter your competitive team.
- At right, select whether you are entering a trial team, or are registering a courtroom artist or journalist entry. Once you select the entry type, select “Add Entry to (Senior/Junior/Artist/Journalist)” at the right below the selector.
- Then, select which students from your competitor roster you wish to enter into the competition and hit “Save Entry” below.
- Forgot a student? Click the yellow “Add New Competitors to Roster” button below the “Competitors” tab to add them.

NATIONAL SPEECH & DEBATE ASSOCIATION

Home Circuits Results

ALONSO HIGH SCHOOL: TOURNAMENTS

Tournaments Competitors Judges Circuits NSDA Settings Access Results Practice

Existing tournament registrations

Dates	Name	Location	Due
11/1 - 12/8	Los Angeles County Mock Trial	Los Angeles, US	10/6

NATIONAL SPEECH & DEBATE ASSOCIATION

Home Circuits Results Paradigms Help About

Los Angeles County Mock Trial

Alonso (Code 110)

General Entries Attendees Website Results

Entries

ALL

Add Entry to

Senior

Choose an Event

Courtroom Artists

Journalists

Junior

Senior

Online Drop Deadline Oct 13 12:55 AM

Add Entry to

Trial Team

TRIAL Deadlines

Add Deadline	Mar 3 11:55 PM
Online Drop Deadline	Mar 3 11:55 PM
Fees still owed after	Mar 3 11:55 PM
School limit in TRIAL	1
Tournament cap	36

Add entry in TRIAL

Add New Competitors to Roster

NATIONAL SPEECH & DEBATE ASSOCIATION


Home Circuits Results Paradigms Help About

Los Angeles County Mock Trial

General Entries Attendees Website Results

Entry Details

*Competitor 1	Francesco Bernoulli
*Competitor 2	Sally Carrera
*Competitor 3	Chick Hicks
*Competitor 4	Doc Hudson
*Competitor 5	Tow Matter
*Competitor 6	Lightning McQueen
*Competitor 7	Cruz Ramirez
Competitor 8	Strip Weathers



Once you're done, your entry under the Entries tab should look something like this. 

- You can return to this screen to change your roster of competitors (Click the blue Edit button) or to withdraw the entry altogether (the red Trash button).
- You can also, under the Attendees tab, register any non-competing attendees (coaches, chaperones, parents, observers) who will be at the tournament.

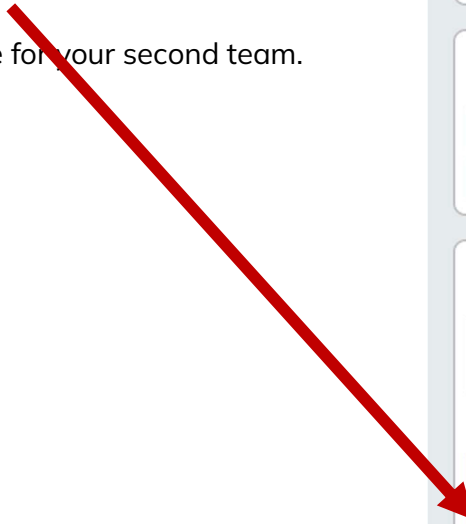
Los Angeles County Mock Trial Alonso
(Code 106)

General Entries Attendees Website Results

Entries ALL TRIAL 1 entries

Category	Names	Status	
TRIAL	Francesco Bernoulli Sally Carrera Chick Hicks Doc Hudson Tow Matter Lightning McQueen Cruz Ramirez Strip Weathers	IN	 

NOTE: If you are fielding two teams, you do not have to create a second account.

- Click "Create a new team" on the right side of the home page.
- Fill in the information required and repeat Steps Four and Five for your second team. 


Tournaments

Los Angeles County Mock Trial	11/4
Past Tournaments	

Judging

Standing Conflicts	Paradigm
Judge Certifications	Offer Hired Judging

NSDA Campus Test Rooms

Test Campus Room 
Alonso High School

Your Account

- Edit Live Updates/Parent Memos
- Create a new school/team
- Request a new tournament
- Link your account to a judge
- Link your account to a competitor