

2025 State Finals Requirement Checklist

Registration Steps - Complete the following by **February 28**.

Step One - School Registration (deadline was January 31)

Rule 1.3 School Eligibility - All teams participating in any county competition should have registered on Teach Democracy's online school registration. The county coordinator then notifies Teach Democracy of your team's eligibility to state, your school's registration information will automatically be used for the state finals.

Step Two – Team/Student Registration

- Teams - Each teacher coach must register the team members via [Tabroom](#) to participate in the competition.
- Artist and Journalist – each student must complete a [Courtroom Artist/Journalist Registration Form](#).

Step Three – Registration Fee

Each team member, artist, and journalist must submit an entry fee of \$95.00 per student.

- Checks must include this [Entry Fee Form](#)
- [Online credit card](#) payment

Step Four – Waiver & Release Form

Each team member, artist, and journalist must have their parent/legal guardian complete and submit a Teach Democracy/State Finals [Waiver & Release Form](#).

Other Items:

Hotel Reservations due by February 28

- The official hotel is the Biltmore Hotel - The following activities will take place at the Biltmore: Team/Artist/Journalist Check-in, Welcome Ceremony, Student Social, and Awards Ceremony.
- The Mock Trial room rate at the Biltmore Hotel is \$169 per night (plus 16.195% tax).
- All room reservations must be done via Teach Democracy's rooming list emailed to daisy@teachedemocracy.org.

Team Photos due by March 7th.

- Submit 1-2 photos of your mock trial team to Daisy@teachdemocracy.org.

Code of Ethical Conduct Form due by March 7th.

- Signed by teacher, attorney coach, and team members and submit [form](#) to Daisy@teachdemocracy.org.

Adult Advocate of the Year Nomination due by March 7th.

- If you would like to nominate your teacher or attorney coach submit [nomination form](#) and letters to Daisy@teachdemocracy.org.